

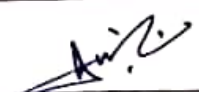
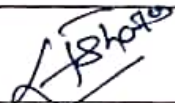
Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
 Murud-Janjira Raigad-402401
 Internal Quality Assurance Cell (IQAC)-2022-23

Minutes of Meeting

Committee meeting is held in Chairpersonship of principal **Dr. Sajid F. Shaikh**, and which was held at 09.00 am on 21/06/2022 as per programmed scheduled.

Following agenda were discussed the following points and accepted.

| Sr. No. | Agenda | Matter Raise / Suggestion By | Minutes of Meeting |
|---------|--|--------------------------------|--|
| 01. | Welcome address | Dr. Sajid F. Shaikh | Dr. Sajid F. Shaikh delivered the welcome address to commence the meeting, setting a positive tone for the discussions. |
| 02. | Revise IQAC committee. | Mr. S. Zainuddin U. Kadiri | Mr. S. Zainuddin U. Kadiri proposed item to revise the IQAC committee, initiating discussions on potential modifications. |
| 03 | COs, POs and Academic Calendar of the current year | Assi. Prof. Shoyeab M. Khan | Sir, introduced the agenda item regarding departmental wise COs, POs and academic calendar for the current year. Discussion ensued on key dates and milestones. |
| 04. | Mentor Mentee Scheme for current year. | Dr. Swati S Kharade | Dr. Swati S Kharade introduced the agenda item regarding the Mentor Mentee Scheme for the current year, initiating discussions on its implementation. |
| 05. | Preparations for AQAR data for last academic year. | Dr. Amanulla Khan | Dr. Amanulla Khan addressed the preparations for the AQAR data for the last academic year, discussing the necessary steps. |
| 06. | Planning of extension activate and Chemistry research Lab permission | Assi. Prof. Shruti C. Karbhari | Assi. Prof. Shruti C. Karbhari led discussions on the planning of extension activities, research Lab permission with university norms for exploring strategies successful execution. |

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| IQAC-Coordinator | Principal |



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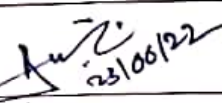
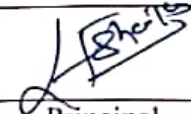
Action Taken Report (ATR)

Meeting No: 17th

Meeting Date: 21/06/2022

ATR date: 23/06/2022

| Sr. No. | Agenda | Matter Raise / Suggestion By | Minutes of Meeting | Action Taken |
|---------|--|--------------------------------|--|--|
| 01. | Revise IQAC committee. | Mr. S. Zainuddin U. Kadiri | Mr. S. Zainuddin U. Kadiri proposed item to revise the IQAC committee, initiating discussions on potential modifications. | Revise as per the prier permission and recommendation of CDC |
| 02. | COs, POs and Academic Calendar of the current year | Assi. Prof. Shoyeab M. Khan | Sir, introduced the agenda item regarding departmental wise COs, POs and academic calendar for the current year. Discussion ensued on key dates and milestones. | All departmental head will put COs and POs on notice board, aware students by inductions/ seminars/ whats-app groups and AC will be finalized till the end of this month |
| 03. | Mentor Mentee Scheme for current year. | Dr. Swati S Kharade | Dr. Swati S Kharade introduced the agenda item regarding the Mentor Mentee Scheme for the current year, initiating discussions on its implementation. | Mentor Mentee Scheme implemented, three Mentor for each class and furthers allocated Mentee to Mentor |
| 04. | Preparations for AQAR data for last academic year. | Dr. Amanulla Khan | Dr. Amanulla Khan addressed the preparations for the Annual Quality Assurance Report (AQAR) data for the last academic year, discussing the necessary steps. | Initiated the steps for AQAR for last academic year |
| 05. | Planning of extension activate and Chemistry research Lab permission | Assi. Prof. Shrutu C. Karbhari | Assi. Prof. Shrutu C. Karbhari led discussions on the planning of extension activities, research Lab permission with university norms for exploring strategies successful execution. | Planning of extension activities has initiated and application for research lab has initiated as per Mumbai university norms. |

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|  23/06/22 |  |
| IQAC-Coordinator | Principal |



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